



Cabinet Forward Work Programme (Presented to Cabinet and Scrutiny)

APPENDIX 2

31ST OCTOBER 2018	Key Issues	Author	Cabinet Member
Annual Improvements Report 2017/18.	The Annual Improvement Report (AIR) is a summary of the review work carried out by Wales Audit Office (WAO) during 2017/18. Individual reports will have been prepared throughout the year on specific matters but the AIR provides a collective summary. The AIR also includes the WAO's judgement on whether it believes that the Council is meeting its statutory requirements in relation to continuous improvement.	R. Roberts	Councillor B. Jones
Procurement of Digital Transformation Platform		L. Lucas	Councillor C. Gordon
Highways Maintenance Plan.	The new Approved Code of Practice now considers and allows a risk based approach to the strategy adopted for highway maintenance. The authorities Highway Maintenance Plan has been reviewed and amended to take into account this new approach.	M. Lloyd	Councillor S. Morgan

14TH NOVEMBER 2018	Key Issues	Author	Cabinet Member
Draft Budget Proposals for 2019/20.	This report will seek Cabinet endorsement of draft budget proposals for the 2019/20 financial year based on the Provisional Local Government Financial Settlement. This will then allow for a period of consultation prior to consideration of final 2019/20 budget proposals by Cabinet and Council in February 2019.	N. Scammell	Councillor B. Jones
Draft Sport and Active Recreation Strategy 2019-29.	To seek Cabinet's endorsement of the Draft Sport and Leisure Strategy.	R. Hartshorn	Councillor N. George

28TH NOVEMBER 2018	Key Issues	Author	Cabinet Member
Whole Authority Mid-Year Revenue Budget Monitoring Report 2018/19.	The report will provide details of projected Whole-Authority revenue expenditure for the 2018/19 financial year along with details of any significant issues arising. The report will also update Cabinet on progress in delivering the approved savings for 2018/19.	N. Scammell	Councillor B. Jones
Future Lighting and Energy Saving Proposals.	To consider options available to achieve street lighting energy savings that could contribute to the Medium Term Financial Plan and mitigate energy cost increases.	M. Lloyd	Councillor S. Morgan



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Local Toilet Strategy.	To seek Cabinet approval for the commencement of a Consultation.	R. Hartshorn/ C. Edwards	Councillor N. George
Wales Stalled Sites Fund and Self Build Fund (Plot shop)	To seek approval to progress work in consultation with the Interim Head of Property Services and the Chief Housing Officer on sites that have the potential to attract funding through the Self Build Fund. To agree the extent to which the Council will intervene in the market to de-risk such plots to make them attractive to SMEs and residents seeking to build their own home.	D. Lucas	Councillors S. Morgan/L. Phipps
Decriminalisation of Parking – Resourcing Report.	To seek Cabinet approval to progress recruitment of Civil Parking Enforcement (CPE) officers to ensure that the implementation of CPE meets the proposed 8th April 2019 go live date.	M. Lloyd	Councillor S. Morgan
Decriminalisation of Parking - Residents Parking Amendment Order 2018.	The report provides details for Cabinet consideration on the consultation feedback received to the proposals to implement residents parking permits in accordance with the councils approved policy.	M. Lloyd	Councillor S. Morgan

12TH DECEMBER 2018	Key Issues	Author	Cabinet Member
Council Tax Base 2019/20.	The report provides details of the Council Tax base for 2019/20 for tax setting purposes and the collection percentage to be applied.	N. Scammell	Councillor B. Jones
Homelessness Strategy	The report seeks Cabinet approval for implementation of the Strategy.	S. Couzens	Councillor L. Phipps
Bryn Brithdir, Oakdale Business Park - Renewal of CCBC and WG Joint Venture Agreement.	To seek approval for the terms of the Joint Venture agreement with WG in relation to allocation of rental income received by the Council for Units 1-4 Bryn Brithdir, Oakdale Business Park.	A. Bolter	Councillor S. Morgan
Lease Renewal 21 The Lawns, Rhymney.	To seek approval for the Council to enter into a new 10 year lease to Groundwork Caerphilly (trading as The Furniture Revival) for Unit 21 Lawn Industrial Estate, which comprises 13,103 sq ft, at an annual rental of £1 per annum.	A. Bolter	Councillor S. Morgan
Industrial and Office Property Portfolio - Proposed changes to Lettings Procedure.	To seek approval for proposed changes to the lettings procedure for the Council's industrial and office property portfolio.	A. Bolter	Councillor S. Morgan
SUDS Approval Body (SAB) – Service Level Agreements with Local Authorities.	The report seeks Cabinet approval for the Caerphilly's SAB team to establish service level agreements to allow work to be undertaken for other local authorities.	M. Lloyd	Councillor S. Morgan



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Proof of Residency at Household Waste Recycling Centres.	To obtain approval for restricting the use of the Council's Household Waste Recycling Centres to residents of Caerphilly county borough only by introducing a requirement for proof of residency.	R. Hartshorn	Councillor N. George
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16TH JANUARY 2019	Key Issues	Author	Cabinet Member
Ystrad Mynach Masterplan.	To agree the Draft Ystrad Mynach Masterplan as a basis for a six week public consultation exercise to gauge stake holders views on the draft proposals for the area.	R. Kyte	Councillor S. Morgan
Grants 18/19 Overview – Regeneration.	This Report provides an evaluation of the current Regeneration Department's grant schemes and seeks Cabinet approval to combine the grants into a single " Caerphilly Enterprise Fund " with a refocus towards offering improved support to start-up businesses, stimulating economic growth, filling identified supply chain voids and supporting job creation.	R. Kyte	Councillor S. Morgan
Business Improvement Plan		S. Harris	Councillor B. Jones
Integrated Grants - Children and Communities and Housing Support Grant.	To inform the Cabinet of the Welsh Government's Flexible Funding project and the subsequent decision made by Welsh Government to implement two integrated grants from 1st April 2019.	T. McMahon	Councillor S. Morgan

CABINET AS TRUSTEES OF BLACKWOOD MINERS' INSTITUTE – 16TH JANUARY 2019	Key Issues	Author	Cabinet Member
Annual Report and Statement of Accounts for 2017/20.		P. Hudson	Councillor S. Morgan

30TH JANUARY 2019	Key Issues	Author	Cabinet Member
Corporate Risk Register.	To provide an update of the Corporate Risk Register in accordance with the Council's Risk Management Strategy. The updated Corporate Risk Register (CRR) is presented to Audit Committee so there is opportunity for the Committee to satisfy itself that appropriate arrangements are in place for the council's risk management processes to be regularly and robustly monitored and scrutinised.	S Harris	Councillor B. Jones



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Update on Reserves.	To present details of the usable reserves held by the Authority and to outline proposals for the use of reserves in some areas.	N. Scammell	Councillor B. Jones
Housing Revenue Account Charges 2019/20.	To present details of proposed increases in rent charges for the 2019/20 financial year.	L. Allen	Councillor L. Phipps
WHQS – Final stages of the Programme.		S. Couzens	Councillor L. Phipps

13TH FEBRUARY 2019	Key Issues	Author	Cabinet Member
Budget Proposals 2019/20 and Medium-Term Financial Strategy 2019/2024.	This report will seek Cabinet endorsement of final budget proposals for the 2019/20 financial year prior to them being presented to Council on the 21st February 2019.	N. Scammell	Councillor B. Jones

27TH FEBRUARY 2019	Key Issues	Author	Cabinet Member
Bedwellty School Playing Fields.		M. Headington	Councillor S. Morgan

13TH MARCH 2019	Key Issues	Author	Cabinet Member
Future Childcare Solicitor Models.		R. Tranter	Councillor B. Jones

27TH MARCH 2019	Key Issues	Author	Cabinet Member

10TH APRIL 2019	Key Issues	Author	Cabinet Member



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CABINET AS TRUSTEES OF BLACKWOOD MINERS' INSTITUTE – 10TH APRIL 2019	Key Issues	Author	Cabinet Member

24TH APRIL 2019	Key Issues	Author	Cabinet Member

15TH MAY 2019	Key Issues	Author	Cabinet Member

29TH MAY 2019	Key Issues	Author	Cabinet Member

12TH JUNE 2019	Key Issues	Author	Cabinet Member

26TH JUNE 2019	Key Issues	Author	Cabinet Member



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10TH JULY 2019	Key Issues	Author	Cabinet Member

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24TH JULY 2019	Key Issues	Author	Cabinet Member